



Institutional Review Board

April 22, 2022

Protocol ID# 0000118

Greetings, Mary Ellen Aylward Wolf:

Thank you for your recent proposal submission to the St. Edward's University Institutional Review Board. Your research proposal "Examination of Pathways to Senior Executive Leadership for Indigenous Native Hawaiians", version 2, dated April 20, 2022, has been reviewed and is **approved on the** date: April 22, 2022. Please use protocol number **#0000118** on all consent and recruiting materials, and in future communication with the IRB.

Compliance with 45 CFR 46.115(b) requires that all records relating to IRB approved research be retained for **at least 3 years after closure of the project**. Records may be preserved in hard-copy, electronic or other media form, and must be accessible for audit purposes. Records for completed projects should be stored in secure locations on campus with the same care used when the project was active.

If you experience unanticipated problems involving risks to subjects or others, adverse events and/or other problems with the study during the approved period, please note that you will be required to complete the appropriate report form to the IRB within 5 business days of the event. See the link for these forms on the IRB website, on the "Forms and Templates" page. [1]

When you have completed your research project, please submit the "Study Closure Form", also found in the forms and templates page on the IRB website. [1]

We wish you success with your research. If you have any questions or concerns, please contact the chair of the IRB or contact irb@stedwards.edu.

Sincerely,

Laurie Cook Heffron, PhD, LMSW
Associate Professor & Social Work Program Director
SEU Institutional Review Board
E-mail: lheffron@stedwards.edu

[1] <https://www.stedwards.edu/institutional-review-board>